

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Annual Organizational
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

April 26, 2024

1:30-4:00

Room D2

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item.

A. Call to Order (1:30-1:40)

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

D.	Roll Call	Present	Absent
	<u>Board Members</u>		
	Jeanne Adams	_____	_____
	Melinda Brookshire	_____	_____
	Regina Carver	_____	_____
	Talya Drescher	_____	_____
	Ernesto Guerrero	_____	_____
	Marlo Hartsuyker	_____	_____
	Veronica Rauschenberger	_____	_____
	Celina Zacarias	_____	_____
	<u>Administration</u>		
	Charmon Evans	_____	_____
	Echo Reves	_____	_____
	Veronica Solorzano	_____	_____

F. Directors' Reports

H. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

A. Consent Agenda (1:45-1:50)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the February 23, 2024 Regular Board Meeting
2. Form 990
3. Purchases to Ratify-February and March

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the February and March Financials for UPCS (1:50-2:00)

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the February and March Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

2. **Topic/Agenda Item: Review and Approval of the Declaration of Need for Fully Qualified Educators (2:00-2:10)**
Personnel Involved: Lisa Boulos/Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the Declaration of Need for Fully Qualified Educators

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

3. **Topic/Agenda Item: Review and Approval of the 2024-2025 Instructional Minutes (2:10-2:20)**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the 2024-2025 Instructional Minutes.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of Revision to #501 Director Information Policy (2:20-2:30)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #501 Directory Information Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of Revision to #502 First Aid CPR and Health Screening Policy (2:30-2:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #502 First Aid CPR and Health Screening Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

6. **Topic/Agenda Item: Review and Approval of Revision to #504 Communicable, Contagious, or Infectious Disease Prevention Policy (2:40-2:50)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #504 Communicable, Contagious or Infectious Disease Prevention Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

7. **Topic/Agenda Item: Review and Approval of Revision to #509 Assessments and Examinations Policy (2:50-3:00)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #509 Assessments and Examinations Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

8. Topic/Agenda Item: Review and Approval of Revision to #001 School Wellness Policy (3:00-3:10)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #001 Wellness Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

9. Topic/Agenda Item: Restorative Justice Practices (3:20-3:40)

Personnel Involved: Echo Reves

III. Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, May 31, 2024

V. Adjournment: